

Big Rapids Community Library - Library Board Meeting

Held in Community Room at the Big Rapids Community Library

May 1, 2024

1. Call to Order

- The Library Board Meeting was called to order by Chelsea Mitchell at 5:30 pm.
- Board Members in attendance: Ralph Crew, Laura Herron, Sarah Lucas, Chelsea Mitchell and Mike Ryan
- Board Members absent: none
- Library Staff in attendance: Lauren Perkins (Library Director) and Sarah Welch (Head of Programs and Services)

2. Reading and Approval of April 2024 Meeting Minutes

- The April 2024 Meeting Minutes were reviewed.
- Mike Ryan motioned to accept the April 2024 Meeting Minutes. Laura Heron supported. All members in favor. Minutes were accepted.

3. Correspondence and Communication

- Received a response from Anne Seuryneck concerning City Employed Library Cards
 - Seuryneck gave options on how the library can handle this revision.
 - Will need to update circulation policy with clear language for staff.
 - Update the language in the circulation policy with this statement:
 - Proof of current employment required such as a recent paycheck stub (within the last 30 days) or a verification of employment letter on company letterhead written by the employer.
 - Mike Ryan motioned to add the statement to the circulation policy. Ralph Crew supported. All members in favor. The update to the Circulation Policy was approved.

4. Public Comment

- none

5. Financial Report

- Reviewed.

6. Report of the Library Director

- Eclipse Activities: The library gave away 1,000 pairs of eclipse glasses and held multiple eclipse-themed events.
- Creative Art & Crafts classes made Slime.
- The Community Garden was planted with seeds from the Seed Library. A guide was added to the website on the Seed Library page.
- Staff attended Riverview's Literacy Family Night for outreach.
- The library supplied Federal and State tax forms.
- For Poem in Your Pocket Day, we passed out poems and made several poetry displays.
- The Naloxone box was refilled and continues to be utilized heavily.
- The RFID tagging project is reaching its conclusion, and the next step will be implementing self-checkout stations.
- Neighborhood Forest delivered over 150 Red Oak seedlings and we passed those out to people that registered for the program for Earth Day
- Rep. John Moolenaar will have Office Hours on May 7th at 3:00 pm.

7. Old/Unfinished Business

- none

8. New Business

- Upcoming training opportunities: United for Libraries
- May Learning Live: Let's Move in Libraries: How Library Trustees/Boards, Friends, and Foundations Can Support Community Health (Tuesday, May 14, 2024)
- Law and the Right to Read: What Your Trustees Need to Know (Wednesday, June 5, 2024)
- Commitment to participate in quarterly programs/fundraisers/FOTL meetings.
- Museum of Sexist Objects exhibit

- Sarah Lucas will send images of the exhibit via email.
- Mike Ryan motioned to approve having the Museum of Sexist Objects exhibit displayed in the library with the caveat that if a Board Member has an issue with one of the images then the library will wait to put out the exhibit until it is discussed. Chelsea Mitchell supported. All members in favor. The exhibit will be displayed.
- County funding request
 - Lauren Perkins recommends that the Library Board works with the Friends of the Big Rapids Library to request funding.

9. Unscheduled Business

- none

10. Public Comment

- none

11. Next Meeting

- The next meeting is scheduled for Wednesday, June 5, 2024 at 5:30 pm.

12. Adjournment

- Sarah Lucas adjourned the meeting at 6:15 pm.