

**Big Rapids Community Library
Library Board Meeting Minutes
April 10, 2018**

The Library Board meeting was called to order by M. Emerson at 4pm.

In attendance: Catherine Johnson, Mae Emerson, and Alma Wortley.

Others in attendance: Miriam Andrus, Library Director; Mark Sweppenheiser, Director of Neighborhood Services.

Absent: Sharon Kuhn and Beth Schoenlein

March minutes were unavailable to review and will be approved at a following meeting.

Correspondence and Communication – None.

Public Comment – None.

Financial Report and Approval of Expenditures-

March Revenue and Expenditure Report – Library

The Revenue and Expenditure Report was reviewed by the board.

March Revenue and Expenditure Report – City

The Revenue and Expenditure Report was reviewed by the board.

C. Johnson moved to approve the financial reports of the Big Rapids Community Library and the City of Big Rapids, A. Wortley seconds, financials approved.

Circulation and General Statistics

The circulation and general statistics were reviewed.

Director's Report –

The mission of the Big Rapids Community Library is to provide quality information and assure equal access to all materials using appropriate technologies. The Big Rapids Community Library staff is working together to accomplish the library's mission.

Provide Quality Information:

- Sent flyers in April water bills for seed Library classes, Library playground, and other upcoming events.
- Dropped off more Books Around Big Rapids baskets.
- Had the Seed Library Kick-off.
- Delivered Little Phelps Free Library Boxes.
- Started going around to schools doing Money Smart Week Presentations.
- Held Mecosta County Chamber of Commerce Business After Hours.
- High School G.S.A project.
- Now host two Knit Night events per month.

- Hired and training Emalie Schuberg.

Assure equal access to all Materials Using Appropriate Technologies

- Acting as the hub for Community Garden Box sign-ups.
- Community Garden Boxes are built and waiting to be installed on April 13th.

Things which are noteworthy

- Miriam will be on maternity leave starting April 12th until June 11th.
- Library attending the Community Expo on April 28th.
- Library attending the Earth Day event at the Red Fox Market.

Other Projects Include:

- PayPal or other credit card accepting program.
- Roof bid, to happen in the Spring.

Old Business-

Anna Howard Shaw Memorial Park update-

Director M. Andrus updated the Library Board on the progress of the park. Community garden boxes are set to be constructed and filled during the month of April. Dave Hamelund is creating the hammock posts for the park and the frame for the mosaic to be hung on the front of the Library. Hydrants have been purchased to be installed to supply water for the community garden and the pollinator garden. Van Johnson is putting together a bid for running the water line and a company has come to do a bid for the fence that will run along the alley.

New Business – None

Unscheduled business – None.

M. Emerson adjourned the meeting at 4:45pm
Next meeting, Tuesday, May 8, 2018

Respectfully Submitted,
Miriam Andrus, Library Director