

Big Rapids Community Library  
Library Board Meeting

Agenda  
August 13, 2020

**1. Call to Order**

- The Library Board Meeting was called to order by Catherine Johnson at 5:30pm
- Board Members in Attendance: Catherine Johnson, Sharon Kuhn, Chelsea Mitchell, Jennifer Njenga, and Beth Schoenlein.
- Board Members Absent:
- Library Staff in attendance: Lauren Moran (Library Director) and Sarah Welch (Head of Programs and Services)
- Public in attendance: Paula Priebe (Community Development Director)

**2. Correspondence and Communication**

- Letter from Rose Day, library patron

**3. Reading and Approval of July 2020 Minutes**

- The July 2020 Board Meeting Minutes were reviewed. The report required a couple technical corrections but no change to content.
- Sharon Kuhn motioned to approve the July Minutes. Jennifer Njenga supported. All members in favor. Minutes were approved.

**4. Financial Report**

- The Financial Report was accepted by all members.

**5. July 2020 Statistics Report**

- The Statistics Report was accepted by all members.

**6. Report of the Library Director**

- The Library opened for service starting July 6th
- The Bookapalooza books have not come in yet
- Women's Suffrage display is located on the first floor
- The Library participated in the MiLibrary Quest with 92 other libraries. We had two teens register.
- Mr. Howard is putting together weekly At-Home Storytime projects for kids; which includes craft instructions and book recommendations
- Make & Take projects for all ages will begin in September
- Multiple book displays throughout the library
- The Library's website is currently being updated
- The Summer Reading Program is still running. There are 106 community members signed up so far.

**7. Old Business**

- none

## **8. New Business**

- Welcome Chelsea Mitchell, new Library Board member
- Quarterly Finance and Statistics Reports: July/October/January/April
- Change in format of Director's Report
- QSAC - Technology
  - The Library does not have a technology budget. The items that would fall in this line are currently dealt with by the City of Big Rapids. They include the Library in their technology budget.
- The outside Library sign will be getting a cleaning and update.
- October 5th is the next City of Big Rapids City Commission Meeting. Board members will be attending to be a voice for the Library

## **9. Public Comment**

- Paula Priebe: Update on the DNR Grant for the Library park
  - The city got the okay to begin putting together the plan for the park. They will be meeting in two weeks for discussion.

## **10. Next Meeting**

- The next meeting is scheduled for September 10, 2020 at 5:30pm

## **11. Adjournment**

- Catherine Johnson adjourned the meeting at 6:40pm