

**Big Rapids Community Library
Library Board Meeting Minutes
January 9, 2018**

The Library Board meeting was called to order by M. Emerson at 4pm.

In attendance: Catherine Johnson, Mae Emerson, and Beth Schoenlein.

Others in attendance: Miriam Andrus, Library Director; Chris Cook, Assistant Library Director; Mark Sweppenheiser, Director of Neighborhood Services.

Absent: Sharon Kuhn and Alma Wortley

November minutes were reviewed.

C. Johnson moved to approve the December 2017 minutes, B. Schoenlein seconded, motion carried.

Correspondence and Communication – None.

Public Comment – None.

Financial Report and Approval of Expenditures-

November Revenue and Expenditure Report – Library

The Revenue and Expenditure Report was reviewed by the board.

November Revenue and Expenditure Report – City

The Revenue and Expenditure Report was reviewed by the board.

B. Schoenlein moved to approve the financial reports of the Big Rapids Community Library and the City of Big Rapids, C. Johnson seconds, financials approved.

Circulation and General Statistics

The circulation and general statistics were reviewed.

Director's Report –

The mission of the Big Rapids Community Library is to provide quality information and assure equal access to all materials using appropriate technologies. The Big Rapids Community Library staff is working together to accomplish the library's mission.

Provide Quality Information:

- Attended Giving Day
- Hung new Library info board
- Distributed Library marketing bags to principals
- Presented at Brookside staff meeting
- Tirzah went to two classes at Big Rapids High School to do book talks and promote the Library
- Put together Knit Kits for checkout
- Put together flannel board kits for checkout
- Chris attended Internet Librarian Conference in CA

- Friends of the Library 25th Anniversary program
- Chris & Miriam attended a Mecosta Osceola Great Start Collaborative Meeting
- Halloween Story Time Party was well attended

Assure equal access to all Materials Using Appropriate Technologies

- Promoting RB Digital magazines and audiobooks
- Launching new website
- Chris is doing a lot of one-on-one sessions with individuals needing tech help

Other Projects Include:

- Library playground plan: met with Penchura to go over 2-5yr old play structure
- Little free library plan – placing some inside buildings for winter
- PayPal or other credit card accepting program
- Roof Bid, to happen in the Spring

Upcoming Events:

Tiny Winter Town Creation- November 28, 2017 @ 4pm-5:30pm

3-D Holiday Present Creation Station- December 4-15

Knit Night- December 7 @ 6:30pm

Old Business- None.

New Business – None.

Unscheduled business – None.

M. Emerson adjourned the meeting at 5:16pm

Next meeting, Tuesday, March 13th @ 4pm

Respectfully Submitted,
Miriam Andrus, Library Director