

Big Rapids Community Library - Library Board Meeting

Held in Community Room at the Big Rapids Community Library

November 10, 2022

1. Call to Order

- The Library Board Meeting was called to order by Chelsea Mitchell at 5:31 pm.
- Board Members in attendance: Ralph Crew, Laura Herron, Chelsea Mitchell, and Mike Ryan
- Board Members absent: Catherine Johnson
- Library Staff in attendance: Lauren Perkins (Library Director) and Sarah Welch (Head of Programs and Services).

2. Reading and Approval of October 2022 Meeting Minutes

- The October 2022 Meeting Minutes were reviewed. The report required a couple technical corrections but no change to content.
- Mike Ryan motioned to approve the October 2022 Meeting Minutes. Ralph Crew supported. All members in favor. Minutes were approved.

3. Correspondence and Communication

- Letter from the Zonta Club (~~Zonta~~) of Big Rapids that includes donation
- Wanda V. Turner Revocable Trust
 - The Big Rapids Community Library has been named a beneficiary.
 - Lauren Perkins will make copies for all Board Members.
 - Mike Ryan motioned to give consent to Lauren Perkins to fill out and send the required W9. Ralph Crew supported. All members in favor. Motion was approved.

4. Public Comment

- none

5. Report of the Library Director

- Storytime resumed twice weekly inside the library
- Over 120 people in attendance at the Storytelling event on October 28
- Accessible entrance/automatic door currently being repaired and upgraded
- Families Against Narcotics (FAN) Hope-Not-Handcuffs November 29 at 6:00 pm
- Save-the-Date: Mental Health First Aid Training at the Library on April 20, 2023
- International Games Month: November 18 at 3:30 - 5:30 pm
- Classic Cinema: Thursday November 17 at 2:00 pm
- Dinovember Scavenger Hunt all month long and Dino-riffic Craft Day on November 23
- Knit Night every first Thursday from 6:00 to 8:00 pm
- Library Displays: Stephen King, Scary Stories, Most Circ'ed in five years, Blue Covers

- Library will be closed November 24 and 25 for Thanksgiving Holiday
- Library will be closed December 23 to 26 and December 30 to January 2 for Winter Holidays
- Purchased copies of Robert's Rules for Library Board!
- Gate Count: SenSource Gate counted 2,533 vs old gate count 2.314
- Circulation Statistics:
 - Checkouts FY 2023 to Date: 20,945 - Renewals FY 2023 to Date: 10,251 - Total Saved FY 2023 to Date: \$359,549 - Searches FY 2023 to Date: 17,666
 - Checkouts Calendar Year to Date: 47,911 - Renewals Calendar Year to Date: 22,548 - Total Saved Calendar Year to Date: \$813,969 - Searches Calendar Year to Date: 40,443

6. Old/Unfinished Business

- Township Contracts
 - Board members signed letters for each township
- Big Rapids Township Millage
 - Millage passed

7. New Business

- Lauren Perkins recommends that the Library Board attend the City Commission meeting on November 14 at 6:30 pm.

8. Unscheduled Business

- none

9. Next Meeting

- The next meeting is scheduled for Thursday, January 12 at 5:30 pm.

10. Adjournment

- Chelsea Mitchell adjourned the meeting at 6:00 pm.