**Big Rapids Community Library**

**Library Board Meeting Minutes**

**August 13, 2019**

The Library Board meeting was called to order by M. Emerson at 5:26 PM.

Board Members in attendance: Mae Emerson, Sharon Kuhn, Beth Schoenlein, Catherine Johnson, Lauren Moran (Director). Absent Jennifer Njenga.

Public in attendance: Paula Priebe (City of Big Rapids)

**Meeting Minutes**

The June 2019 Board Meeting Minutes were reviewed and accepted.

**Correspondence and Communication** – None.

**Public Comment**

None.

**Financial Report**

*June and July 2019 Revenue and Expenditure Report from City of Big Rapids*. Motion was made by C Johnson and seconded by S Kuhn to accept the report; the motion passed unanimously.

**Circulation and General Statistics**

The circulation and general statistics were reviewed for the month of June/July 2019. The report was accepted and will be put on record.

**Director’s Report (Lauren Moran)**

The mission of the Big Rapids Community Library is to provide quality information and assure equal access to all materials using appropriate technologies. The Big Rapids Community Library staff is working together to accomplish the library's mission.

Provide Quality Information:

* Census Job Recruiter Hours in Library July 8th, and August 12th, 21st , 26th 1-4pm
* John Ball Travel Zoo program July 11th
* Critter Guy (free program) July 24th
* Back to School Book Displays
* Research Institute for Public Libraries Aug 7th-8th
* Hired staff: Head of Programs and Services (MLIS) and Library Assistant
* Farmer’s Market StoryWalk book selection Tops and Bottoms by Janet Stevens
* Breastfeeding Support Group 1st Fridays
* Gave away hundreds of free books for patrons to keep through our Summer Reading Program with the RIF grant/FOTL grant.

Assure equal access to all Materials Using Appropriate Technologies

* Wifi Upgraded
* Library Card Scholarships from Great Start Collaborative for non-resident families attending the BookWalk ($25 per card)- 6 in July for Community Baby Shower/9 from StoryWalk. Total 15/$375 subsidized by Great Start Collaborative
* Library Cards for Big Rapids Employees and Students, Ferris Faculty/Students with proof of enrollment/employment.
* 10 Day Lucky Day Collection for New Adult Bestsellers
* Airtame & Screen in Literacy Room
* Credit Card reader to be installed shortly

Other Projects Include:

* Language Artists Program- October
* Mecosta County Reads Early Care Committee
* CompuGirls - Summer 2020

Upcoming Events:

* Library Card Sign Up Month
* Census Job Recruiter Sept 9th, 11th, 23rd, 30th
* Banned Books Week Sept 22nd- 28th
* Roald Dahl Day Sept 13th
* Voter Registration Drive/National Voter Registration Day Sept. 24th
* Organ Donor Drive October 10-16th
* Indigenous People’s Day October 14th
* Bat Week Oct. 28-Nov.1

**Old (unfinished) Business**

None

**New Business --** September Meeting – Conflict with mandatory Library of Michigan Director’s Workshop. Meeting changed to September 10th.

**Unscheduled Business**

Paula’s update on the DNR Grant. for the Anna Howard Shaw Park which will be decided in October. Discussion of the handicapped park spaces proposed by DPW. Board requested additional copies of park plans and budgets.

Next meeting is scheduled for September 10, 2019 at 5:30 PM.

M. Emerson adjourned the meeting at 6:03 PM.

Respectfully submitted,

Lauren Moran, Library Director