

**Big Rapids Community Library
Library Board Meeting Minutes
March 13, 2018**

The Library Board meeting was called to order by M. Emerson at 4:01pm

In attendance: Mae Emerson, Beth Schoenlein, Alma Wortley, Sharon Kuhn and Cathy Johnson.

Others in attendance: Miriam Andrus, Library Director; Chris Cook, Assistant Library Director; Mark Sweppenheiser, Director of Neighborhood Services.

Absent: None.

February minutes were reviewed.

C. Johnson moved to approve February 2018 minutes with corrections, B. Schoenlein seconds, motion carried.

Correspondence and Communication – None.

Public Comment – None.

Financial Report and Approval of Expenditures-

January & February Revenue and Expenditure Report – Library

The Revenue and Expenditure Report was reviewed by the board.

February Revenue and Expenditure Report – City

The Revenue and Expenditure Report was reviewed by the board.

A. Wortley moved to approve the financial reports of the Big Rapids Community Library and the City of Big Rapids, C. Johnson seconds, financials approved.

Circulation and General Statistics

The circulation and general statistics were reviewed.

Director's Report –

The mission of the Big Rapids Community Library is to provide quality information and assure equal access to all materials using appropriate technologies. The Big Rapids Community Library staff is working together to accomplish the library's mission.

Provide Quality Information:

- Sent flyers in February water bills for seed library kick-off, computer classes, and digital resources.
- Dropped off 4 Books Around Big Rapids baskets.
- Had the Seed Library Kick-off.
- St. Peter's Literacy Night.
- 3rd grade class Seed Library Tour
- Finished Festival of the Arts programs
- New Library Displays

- High School Book Club
- Gave shelves to assisted living centers
- Gave books to The Brook, Metron, Altercare, and Nesbitt Residences
- Computer help at The Brook.

Assure equal access to all Materials Using Appropriate Technologies

- New patrons coming to computer classes.
- Chris has been doing many one-on-one tech help sessions.

Things that are noteworthy

- Ferris spring break.
- Valentine's Story Hour & Dr. Seuss Birthday Story Hour.

Other Projects Include:

- PayPal or other credit card accepting program
- Roof Bid, to happen in the Spring

Old Business-

- Anna H. Shaw Memorial Park Update-* The Community Garden group is working to secure lumber to place the garden boxes on the back lot of the Library. This summer the Library is hoping to place the tile mosaic on the front of the building, the hammock posts, the little library, the 6-month nook and the garden boxes. M. Andrus believes that fundraising efforts will be easier once pieces of playground equipment are installed.

New Business – None.

Unscheduled business – None.

Public Comment – None.

M. Emerson adjourned the meeting at 5:00pm.
Next meeting, April 10, 2018 at 4pm.

Respectfully Submitted,

Miriam Andrus, Library Director