

**Big Rapids Community Library  
Library Board Meeting Agenda  
DECEMBER 11, 2025**

- Call to order
- Reading and approval of OCTOBER 2025 minutes
- Correspondence and Communications
- Public comment
- Director's Report
- Old/Unfinished business:

Strategic Plan

- New business: Approve meeting schedule for 2026
- Unscheduled Business
- Public Comment
- Adjournment
- Next Meeting: JANUARY 8, 2025, at 5:30 pm

# **Big Rapids Community Library - Library Board Meeting**

Held in Community Room at the Big Rapids Community Library

October 9, 2025 at 5:30 PM

## **1. Call to Order**

- The Library Board Meeting was called to order by Sandra Braden-Worth at 5:33 pm.
- Board Members in attendance: **Vice-Chair** Sandra Braden-Worth, Ralph Crew, Laura Herrell, and Mike Ryan
- Board Members absent: Sarah Lucas
- Quorum present: yes
- Library staff in attendance: Lauren Perkins (Library Director) and Sarah Welch (Head of Programs and Services)

## **2. Reading and Approval Minutes**

- The September 2025 Meeting Minutes were reviewed.
- Ralph Crew motioned to approve the minutes as presented. Laura Herrell seconded. All members in favor. Motion carried.

## **3. Correspondence and Communication**

- Randy Riley - MEL update

## **4. Public Comment**

- none

## **5. Report of the Library Director**

- Monthly Report reviewed
- Financial Report reviewed

## **6. Old/Unfinished Business**

- Strategic Plan
  - Strategic Priorities

## **7. New Business**

- Curtis Chin Author Talk at ArtWorks with Great Michigan Read

## **8. Unscheduled Business**

- none

## **9. Public Comment**

- There will be a city survey about what to do with the City Jail building.

## **10. Next Meeting**

- The next meeting is scheduled for November 13, 2025 at 5:30 pm.

## **11. Adjournment**

- Sandra Braden-Worth adjourned the meeting at 6:14 pm.

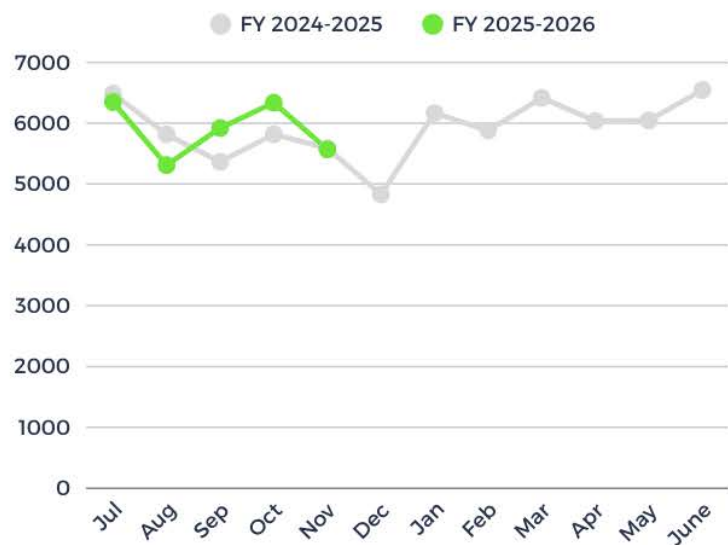


# Big Rapids Community Library

## MONTHLY REPORT FOR OCTOBER/NOVEMBER 2025

### CHECKOUTS

Our checkout numbers are improving from last year at **6,338**.



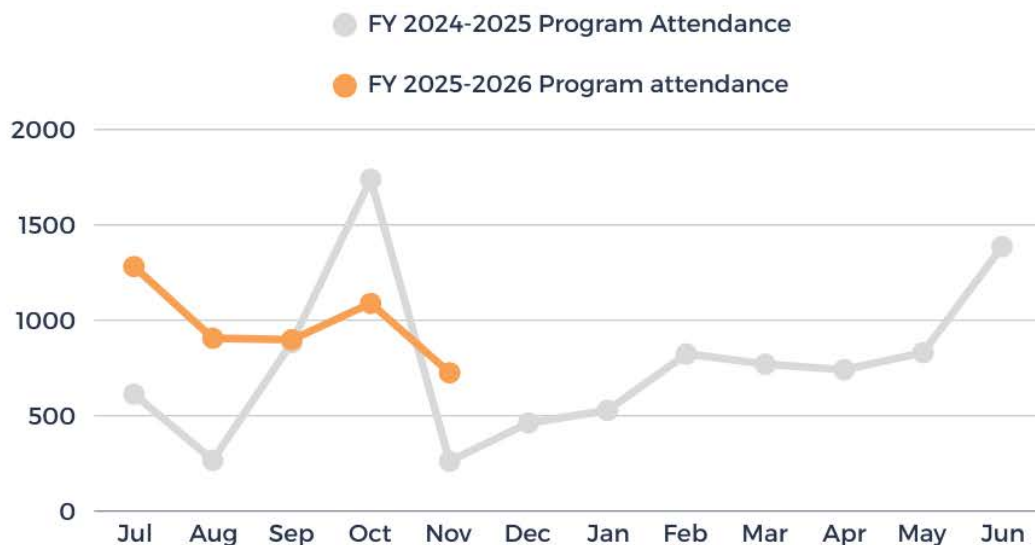
### PATRON VISITS

We had **3,200** patron visits. This was an estimate because the sensor was malfunctioning and offline. This month, we added **59** new library cards to the system and renewed **31**.



### PROGRAMS

We held **27** programs, with **725** attendees.



### TAKEAWAYS

REPLACED SENSOURCE GATECOUNT SENSOR AT THE START OF DECEMBER. THE GATE COUNT SHOULD NOW BE ACCURATE. CLOSED FOR THANKSGIVING AND BLACK FRIDAY IN NOVEMBER. GARDEN CLUB PROVIDED OUTDOOR DECORATIONS FOR NOVEMBER AND DECEMBER. WE WON BEST "FAMILY FUN NIGHT" & "PLACE TO VOLUNTEER" IN THE PIONEER.

**3,200**

Patron Visits

**5,571**

Items checked out

**725**

Program attendees

**581**

Public computer sessions

**59**

New library cards

**39**

renewed library cards



**Big Rapids  
Community Library**

# **LIBRARY BOARD MEETINGS 2026**

THE BOARD OF THE BIG RAPIDS COMMUNITY LIBRARY MEETS ON THE SECOND THURSDAY OF THE MONTH, AT LEAST NINE (9) MONTHS PER YEAR. UNLESS OTHERWISE INDICATED, ALL MEETINGS ARE HELD AT 5:30 P.M. IN THE COMMUNITY ROOM AT THE LIBRARY LOCATED AT 426 S. MICHIGAN AVE., BIG RAPIDS, MICHIGAN. MEETINGS ARE OPEN TO THE PUBLIC, SUBJECT TO THE "MICHIGAN OPEN MEETING ACT."

## **THE SCHEDULED MEETINGS FOR THE 2026 CALENDAR YEAR ARE:**

**JANUARY 8, 2026  
FEBRUARY 12, 2026  
MARCH - NO MEETING  
APRIL 9, 2026  
MAY 14 2026  
JUNE 11, 2026  
JULY 9, 2026  
AUGUST - NO MEETING  
SEPTEMBER 10, 2026  
OCTOBER 8, 2026  
NOVEMBER 12, 2026  
DECEMBER – NO MEETING**

INDIVIDUALS DESIRING MORE INFORMATION OR NEEDING ASSISTANCE ARE ENCOURAGED TO CONTACT THE LIBRARY DIRECTOR, LAUREN PERKINS, BY PHONE (231) 796-5234, OR E-MAIL [LAUREN@BIGRAPIDSLIBRARY.ORG](mailto:LAUREN@BIGRAPIDSLIBRARY.ORG).